

Consultants to the Board

The district is a complex organization established to provide a high quality educational program for children and youth who will live in a changing and highly complex society. The district represents a large financial investment by the public in the cause of public education. In order to pursue its educational mission and also to protect the public's financial investment in the schools, the Board will, from time to time, engage the service of qualified professional consultants to provide new insights and ideas for dealing with especially difficult problems and/or to provide special service which present staff are unable to provide. The kinds of assistance sought from consultants may include, but will not necessarily be limited to:

1. Providing financial forecasts of revenues that are not easily determined by district administrators;
2. Conducting curriculum in-service workshops or seminars dealing with content and classroom management;
3. Providing counsel or services requiring special expertise;
4. Assisting the Board in developing policy and program recommendations.

Before engaging any consultant, the Board will require submission of written proposal or job descriptions which can be incorporated into a contract or purchase order if it satisfies the wishes of the Board. Proposals will detail:

1. The specific objectives to be accomplished by the consultant;
2. The specific tasks to be performed;
3. The procedures to be used in carrying out the tasks; and
4. The target dates to report results to the Board and/or to deliver any "product" (e.g., a long-range plan, codified policy manual) to the Board.

The Board will not contract for vague services such as undefined "management studies," and all proposals will be reviewed by the Board and/or the district's attorney before a contract is let. The superintendent will establish procedures necessary to effect an efficient working relationship between the consultant and the Board and/or staff members.

END OF POLICY

Legal Reference(s):

[ORS 332.072](#)

[ORS 332.075](#)

[ORS 332.505](#)