

Executive Sessions

An executive session may be convened by the chairman upon request of three Board members or by common consent of the Board exclusively for the purpose of meeting in executive session, or a Board may decide to go into executive session at any time during a regular, special or emergency meeting to discuss subject matters.

In all cases, the presiding officer would identify the subparagraphs of the Public Meetings Law which defines the subject matters for which the executive session is authorized.

Certain personnel matters may be considered in executive session.

1. Consideration of the employment of public officers, employees, staff or board agents may be in executive session except for filling vacancies in an elective office or on any public committee, commission or other advisory group.

Employment of the chief executive officer (superintendent) must be done in open meetings unless:

- a. The vacancy has been advertised;
 - b. Regularized procedures for hiring have been adopted by the Board; and
 - c. There has been opportunity for public input on the employment of a superintendent.
2. Consideration of a dismissal or discipline of employees or hearing complaints or charges brought against any employee or agent of the district may also be in executive session unless an open hearing is requested by the employee or agent.

The following subject matter may be discussed in executive session:

1. Deliberations concerning the authority of persons designated by the Board to carry on labor negotiations or to negotiate real property transactions;
2. Records that are exempt by law from public inspection;
3. Consultation with counsel concerning legal rights and duties of a public body with regard to current litigation;
4. Review and evaluate the employment-related performance of the chief executive officer, unless the person whose performance is being reviewed and evaluated requests an open hearing.

All labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session.

Members of the press may attend executive sessions except those pertaining to strategies for negotiations, hearings on the expulsion of minor students or examination of the student's confidential medical records including that student's educational program; litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee agent or contractor of a news media organization that is party to the litigation.

The governing body may require that specified information discussed in the executive session not be disclosed.

No executive session may be held for the purpose of taking final action, with the sole exception of student expulsion. This does not mean that initial offers of employment or property purchase must be made in open meeting, but the ultimate decision to hire or purchase must be made in open meeting.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.710](#)

[ORS 332.045](#)

[ORS 332.061](#)