

Myrtle Point School District 41

Code: **EEA-AR**
Adopted: 5/10/04
Orig. Code(s): EEA-AR

Use of School Buses

The district has the policy of transporting students to and from school on county or state highways that are improved gravel or blacktop surfaces.

These roads must also be approved by the Board and recommended by the superintendent and transportation dispatcher before the district has any responsibility to transport students. Roads that are not approved by the Board will not be considered as in the district transportation jurisdiction and it will be the responsibility of the parents to transport their children to the nearest approved bus stop. Where roads are approved by the Board and yet it is determined, for economic reasons or other considerations, not feasible for the district to have a bus run, the district may contract with the parents to transport their children. The rate of reimbursement will be mutually determined in each situation.

The transportation dispatcher, under the direction of the superintendent, shall conduct studies of bus routes in order to provide the safest, shortest routes which will get all children to school in the most economical way.

Each official route shall be set prior to the opening of school. The schedule shall be published in the local paper at least one week prior to the beginning of school.

Bus runs that are established through the superintendent and transportation dispatcher and approved by the Board will not be extended without recommendation by the superintendent and transportation dispatcher and approved by the Board.

Requests for school trips must be submitted on a school request form, approved by the principal and sent to the transportation dispatcher. Principals are to submit transportation requests to the transportation dispatcher at least one week in advance of the planned trip. Unexpected situations, such as special events or programs and rescheduled activities may not meet the one week's notice requirement. The bus dispatcher, principals and superintendent will work cooperatively to resolve scheduling conflicts that involve district transportation.

Only authorized adults may ride district school buses, as permitted by state regulations and as approved by the superintendent.

School buses shall not be used by or on behalf of private or commercial organizations.

The Board may change or amend the transportation policy as the need arises.