

Student Transportation in Private Vehicle

Transportation of students will be by the district's transportation system or when properly authorized, by a district employee's automobile, properly insured, except as provided below.

Parents are allowed to transport their children to and from field trips or other school activities as long as they notify the school office in writing, preferably prior to the trip. Proof of license and insurance is not required when transporting their own children.

Adults may be permitted to transport students other than their own children, in their own cars, on field trips or on other school or district activities under the following conditions:

1. Prior to the activity a permission slip signed by each student's parents has been received by the principal or designee, granting permission for the student to participate in the field trip and to ride in a privately-owned automobile.
2. The adult driving is an approved volunteer or district employee.
3. The adult driving the automobile is properly licensed to drive and has provided proof of automobile liability insurance which meets or exceeds the minimum requirements as established by the state of Oregon.
4. The vehicle contains an adequate number of seat restraints, including when applicable, a child safety system for a child who weighs less than 40 pounds, regardless of age, and the adult driver requires their use. The child safety system must elevate the person so that a safety belt or safety harness properly fits the individual and meets the minimum standards and specifications of law. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until four feet nine inches or age eight and the adult belt properly fits.¹ A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815.055. Training in the proper installation and use of child safety system may be required. The driver is responsible for not placing children under the age of 13 in the front seat of a vehicle equipped with passenger-side air bags.

END OF POLICY

¹"Proper fit" means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

Legal Reference(s):

[ORS 801.455](#)

[ORS 811.210](#)

[ORS 815.055](#)

[ORS 815.080](#)

[OAR 735-102-0010](#)

Cross Reference(s):

EIA - Insurance Programs

IICA - Field Trips and Special Events