

# Myrtle Point School District 41

Code: **GCEA**  
Adopted: 5/10/04  
Orig. Code(s): GCEA

## Substitute Teachers

The South Coast Education Service District (S.C.E.S.D.) shall maintain a list of qualified teachers who may be called on to replace regular teachers who are absent. Such a list shall be filed with the principal of each school.

Insofar as possible, principals will call teachers on the substitute list for the subject for which they are listed. A teacher whose name does not appear on the substitute list may not be employed in the Myrtle Point School District except when specifically approved by the superintendent. Principals are responsible for seeing that the work of the substitute is as effective as possible and will provide him/her with a planned program. Substitute teachers should familiarize themselves with the main requirements of the course of study. If the substitute remains for a short period, it is better to improve understanding of processes already presented rather than to start a new one.

The S.C.E.S.D. shall have full authority to interpret the meaning of the eligibility rules for substitute teachers in their practical application in making up the eligible list.

The daily rate for substitute teachers will be a legislatively established percentage of the statewide average daily pay first year teachers receive each year, as determined by the State Board of Education. Substitutes who work more than 10 consecutive days in any one assignment for the same teacher will be paid 1/190th per day of the salary of a beginning teacher with a BA degree. The district will determine a yearly half-day pay rate, but never less than one-half of the State Board's yearly full-time rate.

END OF POLICY

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### Legal Reference(s):

[ORS 332.507](#)

[ORS 342.420](#)

[ORS 342.610](#)

[ORS 342.815](#)

[OAR 584-020-0000](#) to -0045