

Instructional Materials Selection

Occasional objections to the selection of instructional materials or techniques may be made by the public, despite the care taken to select those materials most valuable for the student and the teacher. The complainant will be asked to complete the form "Citizen's Request for Reconsideration of Instructional Material." Upon receipt of a request for reconsideration, the teacher and the person(s) responsible for instructional materials will review the material in question and report their findings to the citizen. Copies of the request form and the report will be sent to the superintendent. If the citizen is not satisfied with the decision contained in the report, he/she may appeal the decision, as provided in the Board's general policy on public complaints.

At all levels, review of materials will be in the light of Board policy establishing selection criteria for instruction and supplementary material.

Complaints About Library Materials

Criticism or challenge of any school library materials will be submitted in writing to the superintendent, who will appoint a review committee from the faculty, including the librarian. This committee will be experienced in the subject field of the material challenged. Challenged material will be judged by this committee in accordance with above cited procedures. Materials involved will not be suspended from circulation, unless the faculty committee so recommends or the Board so determines.

Person Filing Complaint (Print): _____ Date: _____
Complete Address: _____ Phone: _____

WHOM DO YOU REPRESENT? (PLEASE CHECK ONE)

- Myself Only
 A Particular Organization (Please Give Name) _____
 Other Group (Please Identify) _____

Request for Reconsideration of Instructional Materials
RE: Board Policy KLB-Public Complaints About the Curriculum or Instructional Materials

SPECIFIC COMPLAINT:

1. To what in the material do you object. Please be specific. _____

2. What do you believe might be the result of using this material? _____

FILL IN INFORMATION ON OBJECTIONAL MATERIAL AS APPROPRIATE.

If Printed Material, Give:

Author _____
Title _____

If Audio-visual Material, Give:

Title _____
Type of Material _____

- Do not use it with my child.
 Withdraw it from use with all students, as well as from my child.
 Send it back to the selector or selectors for re-evaluation.
 Other: _____
6. In its place what material of quality would you recommend as an appropriate substitute in the curriculum subject area involved? _____

Material in this box will be provided by school personnel:

Printed Material: Hard Cover Paperback

Publisher _____

Copyright Date _____

Audio-Visual: Copyright Date: _____

Producer _____

Distributor _____

Signature of Complainant(s): _____