

# Myrtle Point School District 41

Code: **KJA**  
Adopted: 12/08/97  
Orig. Code(s): KJA

## **Materials Distribution\*\***

Requests by individuals or groups to distribute pamphlets, booklets, flyers, brochures, surveys, and other similar materials to students for classroom use or to take home shall be submitted to the school administration. Materials themselves, as well as the proposed method of distribution, shall be subject to review. No such materials shall be distributed without prior administrative review and approval.

Materials shall be reviewed by school administration, and/or the superintendent if appropriate, based on legitimate educational concerns. Such concerns include:

1. The material is or may be defamatory;
2. The material is inappropriate based on the age, grade level and/or maturity of the reading audience;
3. The material is poorly written, inadequately researched, biased or prejudiced;
4. The material contains information that is not factual;
5. The material is not free of racial, ethnic, religious or sexual bias;
6. The material contains advertising that violates public school laws, rules and/or policy;
7. The material is deemed inappropriate for students; or
8. The public might reasonably perceive the material to bear the sanction or approval of the district when such may not be the case.

Materials not passing review will be rejected and shall not be distributed. District personnel in violation of this policy will be subject to reprimand and/or disciplinary action.

The building principal shall determine distribution procedures for materials which pass the review process and meet District standards. Such distribution procedures may include but are not limited to:

1. Distribution to each student before or after class if materials are not directly related to the instructional goals;
2. Notification to students or parents of the availability of the materials in a specified location if this procedure is deemed less disruptive to the educational process; or
3. Solicitation of school related groups such as parent organizations to disseminate materials.

The practice of distributing pamphlets, booklets, flyers, brochures and other similar materials shall be periodically reviewed to ensure that the mere volume of requests has not become an interruption to the educational process.

END OF POLICY

**Legal Reference(s):**

[ORS 332.107](#)

46 OR. ATTY. GEN. OP. 239 (1989)