

Molalla River School District

Code: **DJFA-AR (1)**
Adopted: 2/10/05
Readopted: 2/14/08
Orig. Code(s): DJFA-AR(2)

Authorization for Payroll Deduction

Pursuant to Board policy DJFA - Credit Cards and ORS 652.610(3), I, _____, hereby authorize the district to withhold from my paycheck any charges made on a district-issued credit card without prior written approval from my supervisor, or any charges not authorized by the adopted Board policy, associated Administrative Rules and/or employee expense reimbursement policy.

Signature

Date