

Field Trips and Special Events**

The district recognizes the value of special activities to the total school program. Further, students need to be allowed to participate in and profit from carefully planned learning experiences which fall outside the normal school program/day.

Field trips and other curricular/co-curricular activities involving travel may be authorized by the superintendent or designee when such trips or activities contribute to the achievement of desirable educational/social/cultural goals.

In planning and authorizing such trips, primary consideration will be given to the following:

(a) educational values derived; (b) the safety and welfare of students involved; (c) community standards of conduct and behavior on the part of all participants; and (d) the selection of appropriate adult supervision, either from within the school staff or from the parent and community volunteer pool.

Written parental permission must be obtained for each trip. The signed form showing parental approval and acknowledgment of student conduct guidelines will be maintained on file for a period of one year.

The administration will develop regulations and guidelines to ensure both students and adult supervisors are acquainted with the standards for conduct while representing the district. Such regulations will reinforce district policy in areas such as alcohol and tobacco use, procedures to be used in cases of illness or accident, and methods for communicating with administrators/parents in discipline situations. (See also: administrative regulation IICA-AR, Field Trips and Special Events Procedures.)

For purposes of this policy, an “extended” trip is any field trip or special event involving a student that involves travel outside of the United States or beyond 350 road miles from the district office, whichever is closer.

All extended school-sponsored trips for students must have prior board approval. Such approval is predicated on an acceptable plan for travel arrangements, parental involvement, orientation of students and supervisors and support of the appropriate administrator(s).

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 336.183](#)

[ORS 339.155](#)

[OAR 581-022-1020](#)

Cross Reference(s):

EEAE - Student Transportation in Private Vehicle

KI - Public Solicitation in District Facilities

KK - Visitors to District Facilities