

**Early Entrance to Kindergarten and First Grade\*\***

If a Request for Early Entrance and a Parent/Child Information Form for Early Entry to kindergarten or the first grade is received by the district office by August 15, the following guidelines will be used:

1. During the period between August 15 and August 22, principal reviews Early Entry Request for content and ensures that it is complete;
2. During the period between August 22 and August 30, one qualified licensed staff member will administer the selected standardized test to all students requesting early entry.
3. Student scoring 89th percentile or below on the total test will be disqualified from early entry. Student scoring 90th percentile or above will have their cases forwarded to the local principal, who will convene a committee meeting to consider the merits of the request.

Members of that committee are: teachers, specialists, principals and the licensed staff member who administered the evaluation.

4. Results are reported to parents. Final recommendation will be shared with parents after the committee meets.
5. A local principal has the authority to determine that class sizes are appropriate to allow for enrollment of an early entry student.
6. Open enrollment policy will apply to students who have scored 90th percentile or above on the test. If a parent requests open enrollment, the principal of the building being sought will convene a committee meeting for consideration of approval, but only if the principal determines that class size is not prohibitive in that building.
7. Final approval for early entry will not be required before the second week of school so that stable class sizes can be determined. If a principal wishes to grant final approval earlier than this, it is allowable.
8. A written appeal can be made by the parents to the superintendent who may affirm, reverse or modify the early entry committee's decision. A subsequent hearing may be held with the Board if the respective decision does not meet with the approval of the parent(s).

**REQUEST FOR EARLY ENTRANCE**

Date \_\_\_\_\_

Child \_\_\_\_\_

Child's Date of Birth \_\_\_\_\_

My neighborhood school is: \_\_\_\_\_

I request that my child be reviewed for early admission to  Kindergarten  First Grade

I will have \_\_\_\_\_ evaluated by the district at my expense in the following areas:

1. Social development
2. Physical development;
3. Cognitive skills.

I understand that the total test score must equal or surpass the 90th percentile.\*

\* Results below the 90th percentile will disqualify the student from consideration for early entry.

Total test results above the 90th percentile are sent to the local building team for further consideration before a final recommendation is made. Class size and/or composition is also a consideration before granting early entry, and since enrollment is often being determined during the first week of school, final approval may not be granted until the second week of school.

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I am submitting the following with this form:

- A copy of my child's birth certificate
- A completed Parent/Child Information Form for Early Entry
- A written recommendation from a previous preschool, if my child has attended a preschool
- Payment in the form of cash or money order (no checks will be accepted). Fees to be established.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Home phone

\_\_\_\_\_  
City, state, zip

\_\_\_\_\_  
Work phone (or alternate phone number)

Submit all documents to the receptionist at the Molalla River School District Administration Office.

**PARENT/CHILD INFORMATION FORM FOR EARLY ENTRY**

Student's Name: \_\_\_\_\_

Parent/Guardian completing this form: \_\_\_\_\_

To the parent/guardian: Please complete each section below as thoroughly as possible. Attach another page if necessary. PLEASE ATTACH A RECOMMENDATION FROM A PREVIOUS PRESCHOOL, IF YOUR CHILD HAS ATTENDED PRESCHOOL.

1. I believe that my child should be considered for early entry because she/he has strengths in the following areas. My observations of my child are entered in each area below.

Emerging reading, writing, math skills:

Social/emotional Development:

Physical Development:

2. My child (has) (has not) attended preschool. Please provide details.

3. Other comments:

\_\_\_\_\_  
Signature of Parent/Guardian