

Directory Information**

Directory information means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information. The following directory information may be released to the public through appropriate procedures:

1. Student's name;
2. Student's city of residence;
3. Student's telephone listing;
4. Student's photograph;
5. Student's age;
6. Major field of study;
7. Participation in officially recognized sports and activities;
8. Weight and height of athletic team members;
9. Dates of attendance;
10. Degrees or awards received;
11. Most recent previous school or program attended.

Public Notice

The district will give annual public notice to parents of students in attendance and to students 18 years of age or emancipated. The notice shall identify the types of information considered directory information, and shall disclose the district's option to release such information, as well as the requirement that the district must, by law, release secondary students' names, addresses and telephone numbers to military recruiters and/or institutions of higher education unless parents or eligible students request the district withhold this information. Such notice will be given prior to release of directory information.

Exclusions

A parent or eligible student may opt out of having any or all of a student's directory information released. Any such request must be submitted in writing to the principal by the parent or student (if 18 years of age or emancipated) within 15 days of annual public notice, or at the time of registration. Neither a parent, nor a student 18 years of age or emancipated, may opt out of directory information to prevent the district from requiring a student to disclose the student's name, student identification number, and/or institutional email address to authorized personnel, or from requiring a student to disclose a student ID card or badge that exhibits information that has been properly designated directory information by the district in this policy.

Directory information shall be released only with administrative direction.

Directory information considered by the district to be detrimental will not be released.

Information will not be given over the telephone, except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information.

END OF POLICY

Legal Reference(s):

[ORS 30.864](#)

[ORS 107.154](#)

[ORS 326.565](#)

[ORS 326.575](#)

[ORS 336.187](#)

[OAR 581-021-0220 to -0430](#)

[OAR 581-022-1660](#)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).

No Child Left Behind Act of 2001, 20 U.S.C. § 7908 (2006).

Cross Reference(s):

IGBAB/JO - Education Records/Records of Students with Disabilities

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