

District Facilities Fee Schedule

1. Category One - School Associated

Any group or activity officially sponsored or sanctioned by the district, and any non-profit groups specifically organized to work cooperatively with the district or its schools (e.g. student clubs, parent-teacher clubs, athletic boosters, education foundation, etc.)

2. Category Two - Not-for-Profit Youth Activity

Not-for-profit youth sports/recreation/education activities conducted by tax-exempt groups. Groups must be established within District boundaries, or be a local (within MRSD boundaries) affiliate of a broader organization. Priority will be given to those groups serving the greatest number of youth residing within MRSD boundaries, though efforts will be made to cooperatively accommodate all groups.

3. Category Three - Not-for-Profit Adults or Mixed-Age Use

Not-for-profit adult or mixed-age activities conducted by tax-exempt groups for recreational, educational, civic, governmental or charitable functions. Groups or individuals must be established within District boundaries, or be a local affiliate of a broader organization.

4. Category Four - Organizations from outside MRSD boundaries and all for-profit activity

Use by a group from outside the MRSD boundaries and all for-profit organizations. Special permission of the principal and superintendent (or designee) is required.

Insurance Requirements (For Categories Two, Three and Four)

For users in Categories Two thru Four, a certificate of insurance with the following minimum requirements is required before use of the facilities:

1. Molalla River School District must be named as an additional insured.
2. General Liability - minimum limit of coverage for bodily injury and property damage of \$1,000,000 each occurrence. Excess Liability - \$500,000 each occurrence. "Claims-made" policies are not acceptable.
3. Indication that coverage is provided for damage to school property caused by the organization furnishing the Certificate, and by the organization using the property.
4. A 30-day prior written notice of cancellation clause is required.

Hourly Fees by User Category

	Category One	Category Two	Category Three	Category Four
Classroom/Library	0	\$2.00	\$7.00	\$20.00
Heckard Field, Track or Stadium	0	\$25.00	\$40.00	\$100.00
Varsity Fields, High School Gym, High School Commons	0	\$15.00	\$30.00	\$50.00
High School Auditorium*	0	\$10.00 + Add. Fees (See AR-4)	\$10.00 + Add. Fees (See AR-4)	\$20.00 + Add. Fees (See AR-4)
All other fields	0	\$5.25	\$5.25	\$10.00
All other gymnasiums	0	\$5.25	\$5.25	\$10.00
Cafeteria	0	\$5.25	\$5.25	\$10.00
Field Lighting	0	\$15.00	\$15.00	\$25.00
Kitchen Facilities**	** See Notes	\$5.00	\$20.00	\$50.00
Processing Fee	0	\$20.00	\$20.00	\$30.00
Damage Deposit	0	\$100.00	\$100.00	\$100.00
False Alarm Fee	\$50.00	\$75.00	\$75.00	\$100.00
One Time Key Fee ***	0	\$15.00	\$15.00	No Keys Issuance Allowed

Notes:

1. * High School Auditorium use may require specific staff and their related costs. See Auditorium Menu for application and fees.
2. ** Kitchen use requires staffing; additional staffing costs required.
3. *** Additional charges will be assessed if key is not returned. Category Four users are not to be given key(s) to district facilities.
4. When scheduling conflicts arise, priority will be given to the category applicant with the lowest number. (For example, Category Two applicants have priority over applicants from Categories Three and Four.)
5. All use may be subject to custodial fees (to be determined at the time of application approval).
6. For high school auditorium use, extra fees are required to cover costs associated with technical/operational staff for all users. Those fees will represent the actual personnel costs for those employees.
7. Six hour maximum charge per day for facility/grounds use for class 2, 3 and 4, excluding auditorium.
8. Failure to adhere to any district policies and/or facilities/grounds use regulations may result in loss of facilities/grounds use privileges.