

Molalla River School District

Code: **KG-AR(4)**
 Revised/Reviewed: 5/14/09; 7/10/14

Facility Use Cancellation

DELIVER OR SEND TO DONNA WALSH IN DISTRICT FACILITIES DEPARTMENT AS SOON AS POSSIBLE
 walshd@molallariv.k12.or.us
 503-829-2359 ext. 221

Organization	
Name of Supervisor	
Email	
Phone Numbers	
Address	
Building Requested (Circle One)	MHS MRMS(Main-North-South) Gym District Office PE Gym MES Mulino Rural Dell Clarkes Natural Resource Center
Day of the Week	Mon Tues Wed Thurs Fri Sat Sun
Start Date	
End Date	
Time	From: _____ AM/PM To: _____ AM/PM

DISTRICT USE

Received cancellation date and time _____ Reference Number _____
 Date Cancelled on Outlook _____ (Serves as notification to schools and custodians)