

Materials Distribution**

Distribution of Materials by Students

Students are free to distribute materials to other students or staff on the school site. However, students distributing such materials are responsible for ensuring that the materials are not defamatory and are not disruptive to the school environment. The school superintendent and principals may establish rules for the time, place and manner of distribution so as to avoid disruption of the educational process in the building. Students are free to reject an offer of materials from another student, and no student shall be harassed by any other student for accepting or refusing to accept materials.

Distribution of Materials Regarding Non-School-Related Youth and Community Groups

Each school shall establish and maintain a community information rack and/or bulletin board where information about non-school-related youth and community groups may be provided by these groups and may be accessed by parents and/or students. Information to be made available at this site should be related to activities appropriate for child of the age level served by the school and their families. Information from both religious and non-religious groups may be furnished to the school and will be made accessible on the same basis. The area will have posted a message that the school has made available this space for community groups to bring their activities to the attention of students and/or parents but that these groups are not school sponsored.

Distribution by the School of Materials to be Used by Students or Sent Home with Students

Requests by groups to distribute pamphlets, booklets, flyers, brochures and other similar materials to students or to take home shall be submitted to the superintendent for review in advance of distribution. Distribution of approved materials will be at no cost to the individual school. Materials will be approved only if the group is sanctioned by the district. There may be a limit as to the number of flyers that a particular organization can send home in a year.

All such materials shall also meet the following criteria: (a) the materials must be directed toward activities, that offer a service to benefit the health or education specifically for students, (b) the materials are free of discrimination with respect to race, religion, national origin or gender; © the materials conform to standard English usage and spelling; and (d) the materials must be factual and adequately researched.

The superintendent will approve or disapprove the materials for distribution, and will approve a method of distribution. The practice of distributing pamphlets, booklets, flyers, brochures and other similar materials shall be periodically reviewed to ensure that the volume of requests have not become an interruption to the educational process.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

46 OR. ATTY. GEN. OP. 239 (1989)