

Mt. Angel School District 91

Code: GCBDC/GDBDC
Adopted: 10/13/08
Revised/Readopted: 9/13/10; 11/10/14
Orig. Code(s): GCBDC/GDBDC

Paid Leaves

Bereavement Leave

With the superintendent's approval, up to five days may be granted to make funeral arrangements, to travel to and from the funeral and to attend the funeral in the event of a death in the employee's immediate family. Immediate family is defined as mother, father, spouse, son, daughter, brother, sister, grandchildren, grandparents and mother or father-in-law. Beyond the immediate family, other leave may be granted with prior approval by the superintendent.

Legal Leave or Jury Duty

An employee shall be granted leave with pay for services on a jury, provided however, that compensation paid to such employees for the period of the leave shall be reduced by the amount of the compensation received by the employee for such jury service. Upon being excused from jury services during any day, an employee shall immediately return to complete his assignment for the remainder of the regular work day. The above provisions shall also apply to service as a witness in response to a subpoena or other direction by proper authority. Leave identified in the above provision does not apply when an employee is involved as a litigant for personal reasons.

END OF POLICY

Legal Reference(s):

[ORS 659A.270](#) to -659A.285