

# Mt. Angel School District 91

Code: **IFCA-AR**  
Revised/Reviewed: 7/08/02; 7/12/10  
Orig. Code(s): IFCA-AR

## Site Councils

The district shall have site councils at each school. Site councils shall consist of the following:

### Membership

Membership shall include the following:

<b>Membership</b>	<b>Selection</b>	<b>Requirements</b>
Teachers, required	Elected by licensed	Shall serve teachers at school site
Classified, required	Elected by classified	Shall serve employees at school site
Building administrator or designee, required	Appointed by building administrator or designee	Shall serve
Parents of students, required	Appointed by parents of students at that site	Shall serve by a process to be defined by the Board
Community member(s), other building staff member(s), students	Determined by the Board, appointed by the council	May serve

### Organization

Each site council should:

1. Establish length of terms on the council;
2. Establish staggered terms which maintain continuity of service on the council;
3. Select chairman and other officers as necessary;
4. Establish time and location of meetings;
5. Select a code of conduct or adopt *Robert's Rules of Order Newly Revised* as a code of conduct;

6. Maintain recorded agendas and minutes;
7. Determine method of communication to Board, superintendent regarding ongoing council projects.

### **Duties**

Within the parameters established above, site councils shall be responsible for the development of plans to improve the professional growth of the school staff, the improvement of the school's instructional program, the development and coordination of plans for the implementation of programs under ORS Chapter 329 at the school, the administration of grants-in-aid for the professional development of teachers and classified employees as provided for in Oregon Revised Statutes and Oregon Administrative Rules and advising the Board in the development of a plan for school safety and student discipline under ORS 339.333. Additional duties shall be set by Board policy.

### **Limitation of Council Authority**

The district mission, beliefs, goals, priorities, strategic plan and policies shall continue to be established at the district level and approved by the Board. These establish the guiding framework within which site councils will develop school improvement plans.

All site council decisions are subject to superintendent and Board review and approval, respectively. Site council decisions shall not abrogate any provisions of the district's collective bargaining agreements, other Board contracts, Board policy or law, except through the waiver process.

### **Public Meetings Law**

Site councils, the duties of which include advising the Board or making decisions on behalf of the Board, shall follow the notice, meeting and record keeping requirements of the Public Meetings Law.