

**Neah-Kah-Nie
School District 56**

Code: **KG**
Adopted: 11/12/01
Readopted: 5/12/08; 4/13/15
Orig. Code(s): KG

Community Use of District Facilities

Community groups shall be permitted and encouraged to use district facilities for worthwhile purposes when such uses will not interfere with the school program. All arrangements for use of district facilities shall be consistent with Board policies, administrative regulations and school rules.

The superintendent or designee is authorized to approve and schedule the use of district facilities by nonschool organizations, to establish such administrative regulations and rules as are necessary for prudent maintenance, and fiscal management of these assets consistent with the policies established by the Board.

The district reserves the right to cancel at any time any and all permits issued for the use of any district building or its facilities when it deems such action is necessary for the best interests of the district.

The district, Board or its employees will not be liable for accident or injury resulting from use of the facilities by community groups.

Eligible Organizations

There will be three classifications of nonschool uses of district facilities. These classifications are established for the purpose of determining rental charges and other fees.

1. General: Use must be for purposes that are educational, charitable or of general community interest, to include, but not limited to, 4- H and Scouting. Such events must be open to the general public with no admission charged or contributions taken. There shall be no basic charge.
2. Noncommercial: Private nonprofit or community clubs or organizations may use the facilities and be charged for operating costs provided no admission is charged or contributions collected.
3. Commercial: It is the district's policy not to make available to business or commercial organizations requesting use of district facilities for fund-raising purposes which are not necessarily devoted to educational, charitable or community interest activities. Any requests must be submitted directly to the superintendent for approval.

Use of District Facilities for Private Gain

The use of district buildings and other facilities by any organization operating for private gain, or any purpose involving private gain, will be permitted only when:

1. Such use is sponsored by some organization which is not operated for private gain;
2. Such use will not benefit principally the organization operating for private gain;
3. A worthy educational, civic or charitable purpose will be served;

4. A substantial group in the community will benefit;
5. Alternate facilities are unavailable or available only at undue cost or inconvenience.

Employee Use for Private Gain

Such use of school facilities by district employees will be discouraged.

Rental Charges and Approval of Use

All district facility rentals will be approved by the superintendent or his/her designee. Fees for the use of district facilities will be determined by the superintendent based upon the rental charges and personnel fees approved by the Board.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 332.172](#)

Cross Reference(s):

EDC/KGF - Authorized Use of District Equipment and Materials

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KM - Relationships with Community Organizations