

Newberg School District 29J

Code: **DLB-AR**
Adopted: 1/12/09
Orig. Code(s): AR-6710

Salary Deductions

Employees may have contributions to tax-sheltered annuities (TSA) paid through payroll deductions. There must be fifteen or more employees participating in any one program in order for that program to start being a district vendor. The district reserves the right to limit the number of TSA programs.

Starting a new TSA program and changes by an employee to a new TSA program will be allowed if the program meets district requirements. The employee must complete a salary reduction agreement. TSA deductions will be taken from the regular monthly paycheck. Such deductions will not be taken from any "extra checks" the employee may receive during the month. Employees may select to have a certain percent amount deducted or a specific dollar amount.

The district will comply with federal requirements that establish maximum annual TSA allowable contributions. The district reserves the right to reduce, suspend or reinstate employees TSA contributions at any time to ensure compliance with applicable law.