

# Newberg School District 29J

Code: **GCDA/GDDA**  
Adopted: 9/24/07  
Readopted: 12/14/09; 7/12/11  
Orig. Code(s): 3070

## **Criminal Records Checks/Fingerprinting**

All newly hired employees, shall be required to submit to a criminal records check and fingerprinting. Individuals contracting with the district and their employees, who have direct, unsupervised contact with students shall also be required to submit to a criminal records check and fingerprinting.

The Board shall require a criminal history check for screening applicants for employment or other individuals considered for use as volunteers for the district who have direct, unsupervised contact with students.

The district may begin the employment of an individual or terms of a district contractor on a probationary basis pending the return and disposition of such checks.

An individual who has failed to disclose the presence of criminal convictions that would not otherwise prevent his/her employment with the district as provided by law may be employed or contracted by the district.

Criminal records checks and fingerprinting fees for licensed staff, as required by the Teacher Standards and Practices Commission, shall be paid by the individual. Criminal records checks and fingerprint review fees, as required by the district for all other employees, shall be paid by the district with the exception of the fee paid to take the employee's fingerprints.

The superintendent is directed to develop administrative regulations to meet the requirements of applicable Oregon Revised Statutes and Oregon Administrative Rules.

END OF POLICY

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### **Legal Reference(s):**

[ORS 181.525](#)  
[ORS 181.555](#)  
[ORS 183.413 - 183.470](#)  
[ORS 326.603](#)  
[ORS 326.607](#)

[ORS 336.631](#)  
[ORS 338.115](#)  
[ORS 342.143](#)  
[ORS 342.223 - 342.232](#)

[OAR 414-061-0010](#)  
[OAR 581-021-0500](#)  
[OAR 581-022-1730](#)  
[OAR 584-036-0062](#)

### **Cross Reference(s):**

EEACA - School Bus Driver Examination and Training  
IICC - Volunteers