

Newberg School District 29J

Code: **IGBG-AR**
Adopted: 3/11/91
Readopted: 1/22/07
Orig. Code(s): A-7250

Homebound Instruction

The parent/guardian contacts the school counselor/principal to request tutoring for a homebound student.

1. A tutor program medical form is provided when health reasons prohibit attendance.
2. A tutor program request form is provided when other reasons prohibit attendance.

The form must be signed by parents and verified by a doctor in the case of medical reasons.

The counselor/principal assigns classes to be tutored at a minimum of one hour per week per class.

The form is sent to the director of special programs for approval and procurement of the tutor.

The tutor contacts the appropriate school personnel and the parents to establish a schedule.

Any changes must be approved by the director of special programs.