

# Newberg School District 29J

Code: **JEC-AR**  
Adopted: 10/05  
Readopted: 9/24/07; 7/12/11; 9/27/11  
Orig. Code(s): AR-5110

## Admissions

An official birth certificate or other valid evidence of the child's date of birth must be presented at the time of enrollment in the district.

Parents of children are encouraged to present a health examination form completed by their family doctor prior to the end of the first month of enrollment in the district.

All children shall provide satisfactory evidence of being immunized against diphtheria, polio, tetanus, measles and rubella at the time of enrollment.

In cases where children new to the district are not fully immunized, a statement signed by the parent or legal guardian citing exemption from state immunization requirements or stating intent to have the child immunized at a later date shall be on file with the school.

Children born in developing countries are at increased risk of tuberculosis infection. Oregon law requires students born outside of the following countries to present an authorized Tuberculosis Clearance Certificate:

American Samoa	Gibraltar	Netherlands
Australia	Great Britain	New Zealand
Austria	Greece	Norway
Azores	Guam	Palau
Belgium	Guernsey, Olderney and Sark	Portugal
Canada	Iceland	Puerto Rico
Commonwealth of the Marianna Islands	Isle of Man	Scotland
Denmark	Italy	Spain
Faeroe Islands	Jersey	Sweden
Finland	Liechtenstein	Switzerland
France	Malta	United States
Germany	Monaco	Virgin Islands
		Wales

Children of families who can give evidence of the successful completion of a kindergarten experience may be accepted for enrollment in the district as a first grader even though they do not meet the local age requirements.

Children transferring into the district from another district during their kindergarten or first grade shall be accepted for enrollment even though they may not meet the local age requirements.

The district reserves the right to accept admission of students within its boundaries and deny requests for resident students to attend school outside its boundaries. There are special circumstances for which a parent/guardian of a district resident student may request that his/her student attend school in another district. The process to request an inter-district transfer may require at least 30 calendar days and is as follows:

1. Parent/guardian submits a "Request to Transfer Out of District" form, with any attachments necessary, to the superintendent's office;
2. If the request is for a student who receives/may be qualified to receive specialized services, the director of special programs may be notified and may provide input on the transfer request;
3. The superintendent/designee considers parent/guardian request and approves or denies the request. The parent/guardian will be notified. Approval of a request by the Newberg School District does not guarantee approval for admission by the requested attending district;
4. If the inter-district transfer request is approved by the Newberg School District, the superintendent/designee will provide the attending district a consent agreement for admission of non-resident students;
5. Upon receipt of a signed consent agreement for admission of non-resident students from the attending district, the transfer will be considered complete and copies of all transfer paperwork will be filed by the superintendent/designee.

If a parent/guardian disagrees with the superintendent/designee decision, he/she may file a written appeal with the superintendent. All decisions of the superintendent are final.

Any inter-district transfer that is approved is for the current school year only. One inter-district transfer form is required annually per student.

Transfer students are required to meet and maintain the standards of the attending school. Failure to meet the attendance, academic or behavior standards will be sufficient grounds for the superintendent/designee to revoke the inter-district transfer.

Requests to transfer may be approved for one of the following reasons:

1. An unusual academic need or ability that can only be met by school services or programs available in the requested district;
2. A documented disciplinary or emotional problem that can only be addressed in the requested district;
3. A student has moved to the district but would like to complete the current school year at the requested district;
4. The parent/guardian will establish a residence in the new district within the next 90 days;
5. The student completed the 11<sup>th</sup> grade in the other district and wishes to graduate from there.

If approval is granted for an inter-district transfer, the district is not responsible for transporting the student to/from the attending district.

Inter-district transfers do not grant athletic eligibility. The Oregon School Activities Association establishes rules for eligibility. Inter-district transfer students may be ineligible to compete.

The Newberg School District, as the resident district, retains all responsibility for ensuring special education rights to parents and students resident in the district, regardless of where the students attends school.

If approval is granted for an inter-district transfer, the attending district claims the student's attendance and generates the first weight of the state school funds for the student.

Any additional student weighting, other than special education, will be reported and collected by the attending district.

For the second weight and all Individuals with Disabilities Education Act (IDEA) funds for special education students, the district will report the student on the annual Special Education Child Count. The attending district will then bill the district for the amount of the second weight and all IDEA funds. If the cost of the special education services exceeds what the attending district receives, the district may be assessed the additional costs if it is agreed upon by both districts.