

Newberg School District 29J

Code: **KJA**
Adopted: 6/11/07
Orig. Code(s): 8340

Materials Distribution**

Requests by individuals or groups to distribute pamphlets, booklets, flyers, brochures and other similar materials to students/staff shall be submitted to the superintendent. A sample of materials and the proposed method of distribution shall be submitted to the superintendent for review.

Materials shall be reviewed based on legitimate educational concerns. Such concerns include: the material is or may be defamatory; the material is inappropriate based on the age, grade level or maturity of the reading audience; the material is poorly written, inadequately researched, biased or prejudiced; the material contains information that is not factual; the material is not free of racial, ethnic, religious or sexual bias; or the material contains advertising that violates public school laws, rules or policy, is deemed inappropriate for students or that the public might reasonably perceive to bear the sanction or approval of the district.

The superintendent/designee shall determine distribution procedures. Such procedures may include:

1. Distribution to each student/staff before or after class if materials are not directly related to the instructional goals;
2. Notification to students/staff or parents of the availability of the materials in a specified location if this procedure is deemed less disruptive to the educational process;
3. Solicitation of school-related groups such as parent organizations to distribute materials; or
4. Any commercial advertisement directed at staff/student/parent/other group shall not be distributed unless prior approval has been obtained under the policy guidelines as outlined in Board policy KI - Fundraising and Solicitation and Board policy KJ - Commercial Advertising/Merchandise Sales.

The practice of distributing pamphlets, booklets, flyers, brochures and other similar materials shall be periodically reviewed to ensure that the mere volume of requests has not become an interruption to the educational process.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

46 OR. ATTY. GEN. OP. 239 (1989)