

Copyrights, Patents and Intellectual Property

The Board asserts the district's proprietary rights to publications, instructional materials and devices prepared by district employees during their paid work time. The Board also recognizes the importance of encouraging its professional staff to engage in professional writing, research and other creative endeavors. Publications, articles, materials, models and other items produced for district use with district time, money and facilities by school personnel as part of their job responsibilities remain the property of the district.

The district will apply for copyrights and patents when deemed appropriate by the superintendent.

In the event that an employee produces items described above partly on his/her own time and partly on district time, the district reserves the right to claim full ownership. The employee, however, may petition the district for assignment of copyright or patent rights. Employees will not attempt to copyright or patent any item described without the knowledge and consent of the superintendent.

Employees who intend to make application to patent or copyright any item will furnish to the superintendent full, complete and prompt information and disclosure with respect to any such item.

If the district does not take appropriate action to see a patent or copyright within three months after full disclosure by the employee involved, the district will be deemed to have waived and relinquished any interest in the item.

Staff members will keep the confidence entrusted in the profession as it relates to confidential information concerning a student and a student's family utilizing information accessed through secure connections for conducting the work of the district.

The North Marion School District (NMSD) computer network is established and maintained to conduct the work of the district. The network is to be utilized in a professional manner. Student information that is personally identifiable is to remain confidential. All emails and documents created while employed with NMSD and while working on the network are the property of the district and subject to public access and review. Staff members are responsible for proper file management and storage according to internet use policies.

END OF POLICY

Legal Reference(s):

[ORS 332.745](#)

[OAR 584-020-0035](#)

Copyrights, 17 U.S.C. §§ 101- 1332; 19 C.F.R. Part 133 (2006).
Patents, 35 U.S.C. §§ 1-376 (2006).

Cross Reference(s):

EGAAA - Reproduction of All Copyrighted Materials