

Early Entrance**

If a request for early admission to school is received by the district, the following guidelines will be used:

1. A student attaining age five/six on or before September 1 qualifies for kindergarten/first grade. Students who are not age five/six may be considered for early entry;
2. The Request for Early Entrance form must be filled out by a parent. The completion of these forms and receipt of formal evaluation results will activate the early entry committee. Members of that committee are: teachers, the child development specialist, building principals and the director of special services;
3. The parents will be made aware that it is their responsibility to secure testing by a qualified agency approved by the elementary principal.

Three areas that must be tested include: a) cognitive (intelligence); b) affective (social/emotional); and c) physical.

Test scores should be in the top quartile for entering kindergarten/first grade;

4. All information must be received by the elementary principal on or before August 1;
5. The early entry committee will review the test information and the parent interview forms. If a student is to be considered for early entrance, the student may be required to participate in a one-day screening/observation conducted by the district during the second week of August;
6. The screening committee will make recommendations to the superintendent, and parents will be notified by the end of the third week in August;
7. A written appeal can be made by the parents to the superintendent who may affirm, reverse or modify the early entry committee's decision. A subsequent hearing may be held with the Board if the respective decision does not meet with the approval of the parent(s).

REQUEST FOR EARLY ENTRANCE

Date _____

Student _____

I request that my student be reviewed for early admission to kindergarten/first grade.

I will have _____ evaluated at my expense in the following areas:
(student's name)

- a. Cognitive (intelligence);
- b. Affective (social/emotional);
- c. Physical.

I understand the test scores must equal or surpass the norms for five-year, six-month/six-year, six-month age level in all areas of assessment by August 15. I will receive written information from the district concerning my request within three (3) weeks of providing them with the test scores.

Parent Signature

Date