

Field Trips and Special Events

Teachers or coaches in charge of these activities shall be responsible for supervising and chaperoning. There shall be adequate supervision available at all times. The following guidelines will govern all district field trips and excursions:

Notices – Permission

Students participating in educational field trips, which begin before or extend after regular school hours shall have parental permission slips approved and signed by their parents or legal guardians.

Planning for Trips

In order to be approved, field trips must meet the following guidelines:

1. They offer an educational experience for students that cannot be obtained in a regular classroom;
2. They must provide for student accountability for learning experience through a written assignment, testing or some other means;
3. Teachers must present a well-planned, written itinerary of proposed activities for approval;
4. Field trips must pertain specifically to what is being taught in the classroom;
5. Students shall be responsible for all other assignments and class work from other teachers and in other classes during the time that they are absent on a field trip;
6. The superintendent or designee shall approve all field trips.

Athletic Contests and District or State Playoffs

Overnight trips for district or state level competition shall be approved and arranged by the athletic director, immediate supervisor and the superintendent. The district may pay expenses, including meals.

As long as the tournament is held in Baker City, students (in grades K-12) shall be released to attend district games, at the discretion of the superintendent. Should the athletic team be involved in state playoff games, students in grades K-12 shall be released and a bus will be provided. Staff members will be responsible for chaperoning and supervising students.

Overnight Trips

The Board in advance of the trip shall approve trips by student groups, during the regular school year. The sponsoring team or club may cover expenses.

Use of District Transportation

Buses may be used to transport student participants and/or spectators to and from school activities, providing approval is obtained from the superintendent.

Transportation of Students in Private Vehicles

Students riding the bus to a field trip/activity are expected to ride both ways on the bus unless parents or other designated adults pick them up, the supervisor of the activity is duly informed and applicable requirements of Board policy and administrative regulations have been met.

Students may be transported to and from school field trips/activities by private automobile in accordance with Board policy EEAE - Student Transportation in Private Vehicles and applicable administrative regulations.