

### **Student Absences and Excuses\*\***

The Board considers regular school attendance essential for educational success. All students are expected to attend school as required by law and by Board policy.

The superintendent will be responsible for assessing and acting upon parental requests for students to be excused.

The superintendent has the authority to excuse students for absences due to illness, educational/occupational interviews, quarantine, bereavement or serious illness in the family, inclement weather, religious instruction or emergencies. Physicians, psychiatrists, psychologists, dentists and similar professionals may request permission for students' excused absences.

Students may be excused on a limited basis from a particular preplanned classroom activity or from selected portions of the established curriculum, and/or from field trips, on the basis of personal, religious or ethnic considerations.

A student who is excused must still fulfill the school's requirements. However, those requirements may not exceed curricular expectations for students who participate in particular preplanned classroom activities, selected portions of the established curriculum, and/or field trips. If students have school absences, or excused absences they shall be provided every reasonable opportunity to make up requirements/assignments missed. This will typically be done by allowing one day of make-up time (plus one additional day) for each day of excused or school absence. When a student misses a class (primarily field trips) not associated with the activity and that has not assigned curricular expectations to all participating students, then the student missing the activity will not be punished or expected to do extra/additional work not required of other students.

Each school shall notify parents/guardians as soon as possible, but no later than the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone or another method identified in writing by the parent/guardian. If the parent/guardian cannot be notified by the above methods, a message shall be left, if possible.

END OF POLICY

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**Legal Reference(s):**

[ORS 109.056](#)  
[ORS 332.107](#)  
[ORS 339.030](#)  
[ORS 339.055](#)

[ORS 339.065](#)  
[ORS 339.071](#)  
[ORS 339.250](#)  
[ORS 339.420](#)

[OAR 581-021-0046](#)  
[OAR 581-021-0050](#)  
[OAR 581-023-0006\(11\)](#)

**Cross Reference(s):**

IGBHD - Program Exemptions