

**North Santiam  
School District**

Code: **BDDA**  
Adopted: 7/01/96  
Readopted: 7/17/97

## **Notification of Board Meetings**

School boards are required to give the public due notice of the time and place of all regular Board meetings and the principal subjects to be discussed.

Such notification may include an announcement in a newspaper of each regular meeting if there is a set day of the month and place. Notification may be posted in school buildings, and notices given to local news media, a mailing list of interested patrons and district employees.

### Special Meetings

An announcement of a special meeting must be given at least 24 hours prior to the meeting.

### Executive Session Meetings

If a meeting is called exclusively for the purpose of meeting in executive session, the public must be notified that it will be only an executive session.

### Emergency Meetings

Emergency meetings may be called only when the business cannot be handled by or cannot wait for a special meeting. Telephone calls to the media and interested parties must be made, particularly to groups or individuals if their concerns are to be discussed. Minutes must state the nature of the emergency and no other business may be discussed.

END OF POLICY

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#### **Legal Reference(s):**

[ORS 192.610 - 192.690](#)  
[ORS 332.045](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

#### **Cross Reference:**

Classified Agreement, Article 22