

North Santiam School District

Code: **BFC**
Adopted: 7/01/96
Readopted: 7/17/97

Policy Adoption, Revision and Implementation

The district shall be governed by a set of written policies, as authorized by statute. These policies, with rules and regulations designed to implement them, shall be available to the staff, parents, citizens and to the State Department of Education as requested.

The Board, in the development of these policies, shall be guided by the recommendations of the staff and shall seek wide community input during the preparation and/or subsequent review of these statements. The advice and counsel shall include input from staff, students, parents, community representatives, other educational agencies and legal opinions as may be appropriate. The Board shall provide for regular review and updating of these policies.

The Board shall provide all possible channels for the dissemination of these policies in the total community. The Board shall make known to the patrons of the district the fact that the policies have been developed in keeping with Oregon law and that they are available in described locations for inspection and use by interested parties. The locations shall include the library, the office and each department of the schools. The superintendent and/or Board shall be sure that each employee is regularly informed of the policies and encouraged to read them.

The policies may be revised, added to or amended at a regular meeting of the Board by a majority of the members, provided that the proposed changes have been presented at least one meeting prior to the action. The Board shall notify employees and others affected by such changes that they are under consideration.

When, in the best interests of the district, immediate adoption of a proposed policy is necessary, the Board may adopt such policy at the first meeting in which it is presented.

Policies and amendments adopted by the Board will be attached to, and made a part of, the minutes of the meeting at which they are adopted and will also be included in the policy manual of the district. All new or amended policies become effective on the day following adoption unless a specific effective date is included in the motion for adoption.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 332.505](#)

[OAR 581-022-1610](#)
[OAR 581-022-1720](#)