

North Santiam School District

Code: **GAB**
Adopted: 1/15/98

Job Descriptions

Job descriptions serve: 1) to help applicants determine their potential to fill a position; 2) to help district administrators determine which candidates to recommend for appointment; and 3) to form the basis for evaluation of the employee's performance of job responsibilities.

Job descriptions will be developed under the supervision of the Superintendent for each position in the district.

Job descriptions will be coded and retained in a document titled Job Descriptions for the North Santiam School District 29J. The document will be available for inspection by any district employee or patron.

Job descriptions will be updated as job responsibilities change. Revised job descriptions will be approved by the Superintendent.

END OF POLICY

Legal Reference(s):

[ORS 342.850\(2\)\(b\)\(A\)](#)
[OAR 581-022-1720](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).