

**North Santiam
School District**

Code: **GBI**
Adopted: 2/26/98

Staff Gifts and Solicitations

Teachers and other employees will not accept gifts of major value from individual students. The Board welcomes letters by students to staff members expressing gratitude and appreciation. Gifts commemorating special occasions, such as retirement, will be under the supervision of the administration.

Individual employees will refrain from giving gifts to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. The collection of money for group gifts is discouraged except in special circumstances such as bereavement, serious illness, or for retirement gifts. Building "sunshine funds" are exempt from this policy.

All employees are prohibited from accepting things of material value from companies or organizations doing business with the school district.

No organization may solicit funds from staff members within the schools, nor may anyone distribute flyers or other materials related to fund drives through the schools without the approval of the Superintendent. Staff members may not be made responsible, or assume responsibility, for the collection of any money or distribution of any fund drive literature within the schools without the superintendent's and/or principal's express approval.

The soliciting of staff by a salesperson or agents during on-duty hours is prohibited. Any solicitation should be reported at once to the building principal or supervisor. Advertising is not allowed in the building without approval by the Superintendent.

END OF POLICY

Legal Reference(s):

[ORS 244.040](#)

[ORS 339.880](#)

[OAR 584-020-0000 to -0045](#)