

Criminal Records Checks/Fingerprinting

In a continuing effort to further ensure the safety and welfare of students and staff, the district shall require criminal records checks and fingerprinting of employees and others having direct, unsupervised contact with students.

Direct, unsupervised contact means contact with students that provides the person opportunity and probability for personal communication or touch.

Accordingly, such checks shall be required of the following:

1. All individuals applying for initial issuance of a license as a teacher, administrator, personnel specialist or school nurse;
2. All individuals applying for reinstatement of a license as a teacher, administrator, personnel specialist whose license has lapsed for at least three years;
3. All individuals registering with the Teacher Standards and Practices Commission (TSPC) for student teaching, practicum or internship as a teacher, administrator or personnel specialist;
4. All individuals newly hired and those currently employed by the district not requiring licensure as a teacher, administrator, personnel director or school nurse, whether employed part-time or full-time;
5. All school district contractors and/or their employees whether employed part-time or full-time;
6. All contractors and/or their employees who provide early childhood special education or early intervention services in accordance with rules established by the Employment Department;
7. All individuals newly hired and currently employed by the district at a public charter school.
8. All Volunteers shall be subject to a criminal check only.

The superintendent shall identify the positions requiring nationwide criminal records checks and fingerprinting. Such criteria as position descriptions, district contracts and the likelihood for unsupervised personal communication or touch with students will be used. A list of these positions will be maintained in the district office and available to the public upon request.

The superintendent shall develop administrative regulations as necessary to meet the requirements of the law.

END OF POLICY

Legal Reference(s):

[ORS 181.525](#)
[ORS 181.555](#)
[ORS 183.413 - 183.470](#)
[ORS 326.603](#)
[ORS 326.607](#)
[ORS 336.631](#)
[ORS 338.115](#)

[ORS 342.127](#)
[ORS 342.143](#)
[ORS 342.223 - 342.232](#)

[OAR 581-021-0500](#)
[OAR 581-022-1730](#)
[OAR 584-036-0062](#)