

**North Santiam
School District**

Code: **GCPB/GDPB**
Adopted: 2/26/98
Readopted: 10/19/17
Orig. Code(s): GCPB

Resignation of Staff

A licensed staff member who wishes to resign from his or her position with the district must give written notice at least 60 days prior to the date he or she wishes to leave district employment. The superintendent is authorized to accept the resignation effective the day it is received and either release the teacher immediately from further teaching or administrative obligations or inform the teacher that he or she must continue teaching for part or all of the 60-day period or risk de-certification for the remainder of the school year. The Board, at its next meeting, will ratify the action of the superintendent.

Where less than 60-days notice is given, and without the superintendent's authorization to accept, the Board may request the Teacher Standards and Practices Commission to discipline the licensee. Exceptions due to emergency or other extenuating circumstances may be considered by the Board.

The superintendent is authorized to accept resignations of classified employees effective the day they are received.

END OF POLICY

Legal Reference(s):

[ORS 342.545](#)

[ORS 342.553](#)

[ORS 652.140](#)

[OAR 581-022-2405](#)

[OAR 584-050-0020](#)

Pierce v. Douglas County Sch. Dist., 297 Or. 363 (1984).