

## **Evaluation of Alternative Education Programs**

In accordance with OAR 581-022-1350, the district is required to evaluate alternative education programs no later than August 1 of each school year.

The following information is needed as part of the evaluation to be completed by the administrator that oversees the program.

### **Staff**

1. Criminal history records checks on all staff.
2. List of individuals subject to criminal records checks and copy of Form 2283 from the Oregon Department of Education.
3. List of licensed staff and license information including endorsements and subjects/grade levels taught.
4. Copies of policies and procedures which show compliance with non-discrimination practice in hiring procedures.
5. Copies of policies and procedures for staff evaluation and staff development.

### **Curriculum**

1. Documents which show students are receiving instruction in the state content standards to prepare them to meet appropriate benchmark levels.
2. Documents which include of program overview, curriculum guides, course syllabi, school improvement plan and other material that demonstrates that program curriculum is aligned with standards.
3. Proof the Oregon Statewide Assessments are administered and the results reported annually to students, parents and the resident district.
4. Copies of assessments and reporting documents used to report to students, parents and resident district.
5. Listing of resources available to students, i.e., library books, computers, texts, science equipment and furniture.
6. Documentation of ability and program availability to serve special education, 504, or TAG students.

**Discrimination**

1. Program compliance with nondiscrimination requirements of law – no discrimination based on age, disability, national origin, race, marital status, religion sex or sexual orientation.
2. Attach student enrollment/withdrawal summary based on above criteria..

**Registration (Private alternative education programs only)**

Proof the program is registered with the Oregon Department of Education.

**Site Evaluation**

Does the program comply with health and safety statutes and rules?

**Tuition and Fees**

Does the program comply with Oregon Revised Statutes regarding tuition and fees (ORS 337.150, 339.141, 339.147, 339.155)?

**Contract**

1. The program complies with any statute, rule or district policy specified in the contract with the public or private alternative education program.
2. Does the contract with the public or private alternative program state that noncompliance with a rule or statute may result in termination of the contract?

**Expenditures**

Does the program comply with Oregon Revised Statutes regarding expenditures (ORS 336.635 (4))?

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Superintendent

**EVALUATION OF ALTERNATIVE EDUCATION PROGRAMS  
ADMINISTRATIVE SUMMARY FORM**

The district's alternative education programs administrator should complete the following and submit to the superintendent by August 1st of each year.

Program Name: \_\_\_\_\_ Date: \_\_\_\_\_

Program Administrator: \_\_\_\_\_

**Staff**

- Meets criteria
- Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

**Curriculum**

- Meets criteria
- Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

**Discrimination**

- Meets criteria
- Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

**Registration**

- Meets criteria
- Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

**Registration**

1.  Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

**Site Evaluation**

1.  Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

**Tuition and Fees**

1.  Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

**Contract**

1.  Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

**Expenditures**

1.  Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Alternative Education Administrator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Date