

Evaluation of Alternative Education Programs

In accordance with OAR 581-022-1350, the district is required to evaluate alternative education programs no later than August 1 of each school year.

The following information is needed as part of the evaluation to be completed by the administrator that oversees the program.

Staff

1. Criminal history records checks on all staff.
2. List of individuals subject to criminal records checks and copy of Form 2283 from the Department of Education.
3. List of licensed staff and license information including endorsements and subjects/grade levels taught.
4. Copies of policies and procedures which show compliance with non-discrimination practice in hiring procedures.
5. Copies of policies and procedures for staff evaluation and staff development.

Curriculum

1. Documents which show students are receiving instruction in the state content standards to prepare them to meet appropriate benchmark levels.
2. Documents which include of program overview, curriculum guides, course syllabi, school improvement plan and other material that demonstrates that program curriculum is aligned with standards.
3. Proof the Oregon Statewide Assessments are administered and the results reported annually to students, parents and the resident school district.
4. Copies of assessments and reporting documents used to report to students, parents and resident district.
5. Listing of resources available to students, i.e., library books, computers, texts, science equipment and furniture.

6. Documentation of ability and program availability to serve special education, 504, or TAG students.

Discrimination

1. Program compliance with non-discrimination requirements of law – no discrimination based on age, disability, national origin, race, marital status, religion or sex.
2. Statement indicating a guarantee of separation of church and state.

Registration (Private alternative education programs only)

Proof the program is registered with the Oregon Department of Education.

**EVALUATION OF ALTERNATIVE EDUCATION PROGRAMS
ADMINISTRATIVE SUMMARY FORM**

The district's alternative education programs administrator should complete the following and submit to the superintendent by August 1st of each year.

Program Name _____ Date: _____

Program Administrator: _____

Staff

- Meets criteria
- Does not meet criteria

Comments: _____

Curriculum

- Meets criteria
- Does not meet criteria

Comments: _____

Discrimination

- Meets criteria
- Does not meet criteria

Comments: _____

Registration

- Meets criteria
- Does not meet criteria

Comments: _____

Alternative Education Administrator Signature

Date

Superintendent's Signature

Date