

## Attendance

Regular and consistent attendance at school is fundamental to student success and personal responsibility. A pattern of regular attendance reflects a positive work ethic and attitude that is desirable in the workplace. It is therefore a responsibility of the school to promote good attendance and enforce the compulsory attendance laws of the state of Oregon.

Attendance requirements are to:

1. Promote individual responsibility for one's own learning and to understand the positive correlation between regular attendance to school and academic success.
2. Communicate clear expectations for student attendance and inform parents or guardians about their students' attendance pattern.
3. Enforce this policy consistently with respect to consequences for unexcused and/or irregular attendance.
4. Stress that punctual and regular attendance is a learned function necessary in coping with life.
5. Stress attendance may impact grades and credit.
6. Meet Oregon graduation requirements.
7. Define excused absences.

An excused absence includes:

1. Illness, injury or hospitalization of a student;
2. Medical and dental appointments; verification of appointments may be required;
3. Severe illness, hospitalization or death of a member of a student's immediate family;
4. Field trips and school-sponsored activities;
5. Military-parent call to duty, leave from or deployment to a combat zone or combat support post;
6. Planned religious instruction;

7. Other activities or absences that have prior approval of the administrative office (including planned absences or legally established religious holidays).

Principals may also take extenuating circumstances into account when finalizing excused absences. Each school shall notify parents/guardians by the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone message system/text, or another method identified on the registration form by the parent or guardian.

Administrative procedures implementing this policy will be published annually in the *Student/Parent Handbook*.

END OF POLICY

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**Legal Reference(s):**

[ORS 336.010](#)  
[ORS 339.020](#)  
[ORS 339.030](#)

[ORS 339.055](#)  
[ORS 339.065](#)  
[ORS 339.071](#)

[OAR 581-021-0050](#)  
[OAR 581-022-2000](#)