

Early Entrance Administrative Procedures

The following procedures shall be used to determine if a child is eligible for early entrance to First Grade/Kindergarten.

The Parent/Guardian Will:

1. Contact the building principal on or before August 15, requesting to meet and discuss the policy and procedures for early admission.
2. Make a formal application to the district for early entrance.
3. Be notified that they will be responsible for any costs for special testing.

The School Staff Will:

1. Develop a screening team to assess the child's eligibility.
2. Contact the parent/guardian to schedule testing.
3. Conduct a local screening tool at no charge to parent to see if the child qualifies for further testing. (Examples of local screening would include ESI-K and Metropolitan Readiness Test)
4. Conduct formal testing and determine the cognitive, social, and physical development of the child.
5. Meet with parent/guardian to discuss the test results and the decision of the team.

The Child Will:

1. Have a birthday that falls within the policy deadline for eligibility.
2. Score 28-30 on the Early Screening Inventory to determine if additional testing should be done.
3. Will score at or above the 97 percentile on standardized tests to be eligible for early admission.

Examples of Standardized Tests For The Formal Screening Are:

KABC - Kaufman Assessment Battery Children, **KSEALS** - Kaufman Survey of Early Academic and Language Skills, **TWEL 2** - Test of Early Written Language.