

North Santiam
School District

Code: **KG-AR(3)**
Revised/Reviewed: 6/23/11

Equipment Checkout/Rental Form

This agreement allows a person to check out equipment for educational or community use sponsored by the Chamber of Commerce, Rotary, etc. A deposit may be required.

Today's Date: _____

APPLICANT

Name: _____
(PLEASE PRINT)

Address: _____

Signature of Applicant *: _____
*Damage or loss of equipment will result in billing to the borrower at replacement or repair cost

Home Phone: () _____

Work Phone: () _____

DATES REQUESTED:

Pickup Date: _____

Return Date: _____

Equipment Requested: _____

Equipment Used For: _____

THIS SECTION TO BE FILLED OUT BY BUILDING ADMINISTRATOR OR DESIGNEE

Equipment Usage Fee: \$ _____ No Fee Refundable Deposit \$ _____

Equipment Condition: _____

Administrator Approval: _____ Date: _____

Superintendent Approval: _____ Date: _____