

**North Santiam
School District**

Code: **KH-AR**
Adopted: 3/19/09
Readopted: 10/19/17

Application for Acceptance of Gift
Please Print

Any group planning on donating for the purpose of construction, remodeling, or signage, must first meet with the Superintendent (or designee), the principal, and Director of Facilities for pre-approval.

Building and/or department unit to be presented with gift: _____

Name of donor: _____

Address: _____

Telephone Number: () _____

Description of gift(s) including serial number, purchase date, original purchase price and current cash value as applicable: _____

Purpose for which the gift is given: _____

Gifts will be considered for acceptance if they are of a type appearing on approved standard equipment lists or are closely related in curriculum or instructional value. All technology donations must have the approval of the technology director before the donation can be accepted at any site. Upon acceptance, all gifts and or donations shall become the property of the North Santiam School District.

Signature of Donor: _____ Date: _____

Technology Director Approval: _____ Date: _____

Building Administrator Approval: _____ Date: _____

Superintendent Approval: _____ Date: _____