

**North Wasco County
School District 21**

Code: **DN**
Adopted: 1/28/04
Readopted: 3/20/08

Disposal of District Property

The superintendent may dispose of all obsolete, surplus, unwanted and/or excessively damaged property owned by the district in accordance with the following procedures:

1. The Board will pass a resolution declaring the property surplus;
2. In general, personal property no longer needed at a district site shall be made available to other district sites prior to public disposal;
3. Items estimated by the Chief Financial Officer to have a value of less than \$1,000 may be sold by the Chief Financial Officer at prices estimated to be the market values of the items, may be donated to appropriate charitable or educational agencies or disposed of as scrap or junk. All sales/donations/disposals by the Chief Financial Officer will be recorded by item, price and buyer/recipient/disposition;
4. Property estimated by the Chief Financial Officer to be greater than \$1,000 may be declared surplus and may be sold;
5. If public sales fail to produce any interested buyers or, recipients, remaining unsold/undonated materials may then, at the superintendent's discretion, be disposed of as scrap or junk.

END OF POLICY

Legal Reference(s):

[ORS 279.015](#)

[ORS 279.025](#)

[ORS 332.155](#)