

Early Entrance

If a request for early admission to kindergarten or first grade is received by the district, the following guidelines will be used:

1. A child attaining age five on or before September 1 qualifies for kindergarten; age six on or before September 1 qualifies for first grade. Students who are not the appropriate age may be considered for early entry;
2. The Request for Early Entrance form must be filled out by a parent. The completion of these forms and receipt of formal evaluation will activate the early entry committee. Members of that committee are: kindergarten or first-grade teachers and the building principal;
3. The parents will be made aware that it is their responsibility to secure testing by a district-approved testing official¹;

Areas that must be tested include, but are not limited to:

- a. Cognitive (intelligence);
- b. Affective (social/emotional); and
- c. Physical;

Test scores should be in the top quartile for entering the requested grade level;

4. All information must be received by the building principal on or before August 30;
5. The screening committee will make recommendations to the principal, and parents will be notified by the principal. The decision of the principal is final;
6. A written appeal can be made by the parents to the superintendent who may affirm, reverse or modify the early entry committee's decision. A subsequent hearing may be held with the Board if the respective decision does not meet with the approval of the parent(s).

¹All costs for testing are the responsibility of the parents.

Request for Early Entrance

Date _____

Child Name _____

I request that my child be reviewed for early admission to:
(Check one) Kindergarten First grade

I will have _____ (Child's name) evaluated at my expense in at least the following areas:

- 1. Cognitive (intelligence);
- 2. Affective (social/emotional);
- 3. Physical;
- 4. Other _____.

I understand the test scores must equal or surpass the established norms for the requested attendance grade level in all areas of assessment by August 30. I will receive written information from the district concerning my request within three weeks of providing them with the test scores.

Parent Signature

Date