

**North Wasco County
School District 21**

Code: **KK**
Adopted: 7/24/97
Revised/Readopted: 6/23/04; 10/27/16; 12/15/16
Orig. Code(s): KK

Visitors to District Facilities**

Individual school officials must be aware of nonstudent or nonstaff members in the school building in order to prevent disruption and to protect the students and school property.

The visitor policy will be administered by each individual building principal who is responsible for the organization and implementation of a building visitor procedure.

A building visitor procedure shall include the following responsibilities:

1. Visitors are prohibited from smoking or using tobacco products on district property;
2. Visitors are prohibited from possessing dangerous or deadly weapons, as defined in state and federal law. Weapons under the control of law enforcement personnel are permitted;
3. Visitors are required to stop at the main office and request permission to visit the building. If the visit is not agreeable with the principal, the visitor will leave the building at that time;
4. Visitors who receive permission to be in the school building will conduct themselves in such a manner so as not to disrupt the routine of the regular school day;
5. No individual may loiter in or near the school building or on the district grounds. Loitering is described as not having any relationship involving custody of or responsibility for a student, or when asked, not having a specific reason for being there;
6. It will be considered trespassing to enter a building without authorization from a school principal or other school official.

END OF POLICY

Legal Reference(s):

[ORS 164.245](#)
[ORS 164.255](#)
[ORS 166.025](#)
[ORS 166.155 to -166.165](#)
[ORS 332.107](#)

Cross Reference(s):

BG - Board-Staff Communications