

**North Wasco County
School District 21**

Code: **KMC-AR**
Revised/Reviewed: 10/27/16

Fund Raising by School-Related Groups Request

All fund-raising activities must have prior approval of the superintendent or designee (Board policy IGDF).

_____ (Name of club/activity) is requesting permission for a fund-raising activity.

Detailed description of the proposed fund-raising activity: _____

Fund-raiser proceeds will be used for: _____

Signature of Supervising Advisor

Signature of Building Principal

Date

This statement must be added to all flyers, news releases, posters and information related to school events:

Persons having questions about or request for special needs and accommodation should contact the North Wasco County School District Office, 3632 West 10th, The Dallas, Oregon, Phone 541-506-3420 or TDD/TRS 1-800-735-2900. Contact should be made 48 hours in advance of the event.

Forward request to district office for review and final approval. Fund-raising activities may not begin until this written request has been processed through the district office.

Letter of Introduction

The North Wasco County School District 21 does hereby authorize the above named club/activity to hold a fund raiser on the district's behalf as outlined above. All fund raising proceeds must be deposited to the ASB account at your individual school building.

Any questions regarding this fund-raising activity should be directed to the building principal or supervising advisor.

Comments: _____

Superintendent's Signature

Date

cc: Building principal
District fund-raising file
Supervising advisor