

Nyssa School District 26

Code: **DBEA**
Adopted: 6/11/01
Revised/Readopted: 10/13/08; 11/14/16
Orig. Code(s): DBEA

Budget Committee

Organization, Membership and Terms of Office

The budget committee shall consist of all Board members and an equal number of qualified electors of the district appointed by the Board. If no qualified electors are willing to serve, the Board shall be the budget committee.

Appointive members of the budget committee shall not be officers, agents or employees of the district.

The appointive members of the budget committee shall be appointed for terms of three years. The terms shall be staggered so that, as nearly as practicable, one-third or approximately one-third of the terms are appointed each year. The Board may extend the terms of a budget committee member to accomplish appropriate staggering of terms.

If any appointive member is unable to serve the term for which he/she was appointed, the Board shall fill the vacancy by appointment for the remainder of the unexpired term.

A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action item.

Presiding Officer and Orientation of Budget Committee

1. Organization: The budget committee will hold its first regular organizational meeting on a day set by the Board. A presiding officer shall be elected from among its members at this meeting. Such meeting may be prior to or on the date the budget message and document are presented.
2. Background Information: Budget committee members will be provided with data for the ensuing year, such as the Board's educational plan, and other pertinent material bearing on the preparation of a school budget.

Meetings of the Budget Committee

The budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget committee shall announce the time and place for all such meetings, as provided by law. All meetings of the budget committee are open to the public.

Function of the Budget Committee

It is the function of the budget committee to approve budget estimates for an educational plan previously determined by the Board. No new program should be considered for the budget estimate that has not previously been submitted to the Board and approved as a part of the educational plan. The budget committee will determine levels of spending, but will not determine programs.

Final Action

The budget committee will approve an estimated budget document for submission to the Board.

END OF POLICY

Legal Reference(s):

[ORS 174.130](#)

[ORS 192.610 to -192.710](#)

[ORS 294.305 to -294.565](#)