

Oregon City School District

Code: **CK**
Adopted: 2/01
Readopted: 11/05/07
Orig. Code(s): 2520

Consultants to the Administrative Staff

The superintendent may retain the services of consultants to study aspects of the district's management, organization or operation or to provide training to the administrative staff.

Funds to retain consultants will be budgeted in the superintendent's budget, as needed.

All consultants will be approved by the superintendent or designee prior to the invitation and arrangement for visitation to the district by such person or persons. Any proposed contracts with consultants will be submitted to the business manager or superintendent for approval and will be accompanied by figures showing the estimated cost to the district for the consulting project.

Such outside consultants may be utilized in at least the following aspects of the district's program:

1. Designing the evaluation program, both general strategy and specific elements;
2. Monitoring implementation of the evaluation program, to ensure that it goes as planned;
3. Processing and analysis of the data and information collected via the evaluation program;
4. Reporting evaluation results;
5. Auditing the entire process to assure its integrity (i.e., internal consistency) and effectiveness.

END OF POLICY

Legal Reference(s):

[ORS 294.311](#)
[ORS 332.075](#)
[ORS 332.505](#)