

Oregon City School District

Code: **DBE**
Adopted: 1/06
Revised/Readopted: 12/10/07; 8/08/11; 10/09/17
Orig. Code(s): 6110

Budget Preparation

The superintendent has the overall responsibility for budget preparation and will develop such procedures necessary to ensure that the proposed budget reflects all aspects of district operations.

The superintendent, in consultation with the district leadership team and departmental supervisors, will develop budget priorities for the district and will make appropriate recommendations related to those priorities to the Board and budget committee.

The superintendent will deliver the budget message and the proposed budget document to the budget committee at the first official budget committee meeting.

END OF POLICY

Legal Reference(s):

[ORS 294.305 to -294.565](#)
[ORS 328.542 to -328.565](#)

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL.
OR DEP'T OF REVENUE, LOCAL BUDGETING MANUAL.

Cross Reference(s):

DBEA - Budget Committee