

Oregon City School District

Code: **DBE**
Adopted: 1/06
Readopted: 12/10/07
Orig. Code(s): 6110

Budget Preparation

The superintendent has the overall responsibility for budget preparation and will develop such procedures necessary to ensure that the proposed budget reflects all aspects of district operations, and adjustments to accommodate any growth or decline of student enrollment or district area.

The superintendent in consultation with the district leadership team and departmental supervisors will develop budget priorities for the district. The superintendent will make appropriate recommendations related to those priorities to the Board.

The superintendent or designee will deliver the budget message and proposed budget document to the budget committee when the message and proposed budget have been completed and are ready for presentation.

END OF POLICY

Legal Reference(s):

[ORS 294.305 - 294.565](#)

[ORS 328.542 - 328.565](#)

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL (2006).

OR DEP'T OF REVENUE, LOCAL BUDGETING MANUAL (2002).

Cross Reference(s):

DBEA - Budget Committee