

Oregon City School District

Code: **DBEA**
Adopted: 2/06
Readopted: 11/05/07
Orig. Code(s): 6120

Budget Committee

Organization, Membership and Terms of Office

The district budget committee will consist of the seven members of the Board and seven electors appointed by the Board as required by law. To be eligible for appointment, the appointive member must (1) live in the district; (2) not be an officer or employee of the district; and (3) must be a registered voter. No budget committee member may receive any compensation from the district. Terms of the appointed members of a budget committee will be three years each with appointments made so that, as nearly as practicable, the terms of one-third of the members expire each year. The Board will establish appropriate timelines and procedures for appointment of budget committee members.

A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action item.

Presiding Officer and Orientation of Budget Committee

Organization: The budget committee will hold its first regular organizational meeting on a day set by the Board. A presiding officer shall be elected from among its members at this meeting.

Background Information: Budget committee members will be provided with data for the ensuing year, such as the Board's educational plan, and other pertinent material bearing on the preparation of a school budget.

Meetings of the Budget Committee

The budget committee shall hold one or more meetings to receive the budget message and the budget document, to provide members of the public with an opportunity to ask questions about and comment on the budget document, to approve the budget, or to revise and approve the budget. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.

Function of the Budget Committee

It is the function of the budget committee to advise the Board and submit an approved budget to the Board. The budget committee will determine the total levels of spending and may make recommendations to the Board on programs and priorities.

After the budget is approved, the duties of the committee officially cease, but the Board may ask the committee to act in an advisory capacity throughout the year as needed.

Final Action

The budget committee will submit an approved budget document to the Board.

END OF POLICY

Legal Reference(s):

[ORS 174.130](#)

[ORS 192.610 - 192.710](#)

[ORS 294.305 - 294.565](#)

Cross Reference(s):

BDE - Public Hearings