

Student Progress Reports to Parents**

Evaluation of the progress of students should always be relevant to the goals of the specific course of study and in keeping with the district's philosophy of education. Both students and parents shall be kept informed of the student's progress, either by personal conference or written report. Parents shall be regularly and fully informed of their student's progress in school.

Regular reporting of student progress to parents is a part of the district's ongoing process of interpreting the educational program to the community. Evaluation techniques and progress rating standards shall be clearly communicated to students and parents.

The school will report a student's progress to the student and to his/her parents. The report will be clear, concise and accurate, and will provide a basis of understanding among teachers, parents and students for the benefit of the individual student. The Board directs the administration to develop progress report forms or cards in accordance with this policy.

In an effort to promote effective communications with individuals with disabilities, the school will provide progress reports in an alternative format upon request and with appropriate advance notice.

Full consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

The school year will be divided into semester and/or trimester periods and schools shall report student progress to parents at the conclusion of each grading period by means of progress reports or parent-teacher conferences.

Parents will be alerted and conferred with as soon as possible when a student's performance or attitude becomes unsatisfactory or shows marked or sudden deterioration. Parents will be advised of unsatisfactory progress reports prior to the regular reporting periods on a schedule established by each building administrator with the approval of the superintendent or designee.

A parent-teacher conference shall be scheduled at the end of the first and second grading periods in grades kindergarten through 6th for all students. Conferences will be scheduled during designated conferencing periods. Conferences will also be scheduled whenever requested by the student, parents, teacher, and/or administrator.

In grades 7 and 8, parent-teacher conferences will be scheduled at the end of the 1st and 2nd grading periods and for grades 9-12 conferences at the end of each trimester.

END OF POLICY

Legal Reference(s):

[ORS 107.154](#)

[ORS 339.260](#)

[OAR 581-022-1670](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2006); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2006).

Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).