

# Oregon Virtual Education Charter School

Code: **BD/BDA**  
Adopted: 6/15/12

## **Public Charter School Board Meetings/Regular Board Meetings**

“Meeting” means the convening of the Board as the public charter school’s governing body to make a decision or to deliberate toward a decision on any matter. The Board has the authority to act only when a quorum is present at a duly called regular or special meeting. Communications between and among a quorum of members convening on electronically linked personal computers or by telephone conference call are subject to the Public Meetings Law.

### 1. Regular Meetings

All regular and special meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state and federal statutes. Meetings can be conducted virtually as long as there is a physical space within a public charter school’s sponsoring district for the public to view the meeting. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, age or national origin is practiced.

If requested to do so at least 48 hours before a meeting held in public, the Board shall provide an interpreter for hearing-impaired persons. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

The Board will hold an organizational meeting to elect Board officers for the coming year and to establish the year’s schedule of Board meetings.

The meeting schedule will be established at the organizational meeting in July but may be changed by the Board with proper notice. The purpose of each monthly meeting will be to conduct the regular Board business. The Board chair will conduct the meeting, or in his/her absence, the vice chair will conduct the meeting. If both are absent, the person with the longest period of service on the Board will conduct the meeting.

### 2. Electronic Communication

E-mail to, by, and among Board members, in their capacity as Board members, shall not be used for the purpose of discussing public charter school business. E-mail among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate or decision-making. E-mail may contain:

- a. Agenda item suggestions;
- b. Reminders regarding meeting times, dates and places;
- c. Board meeting agendas or information concerning agenda items;

- d. One-way information from Board members or director to each Board member (e.g., an article on student achievement or to share a report on public charter school progress on goals);
- e. Individual responses to questions posed by community members, subject to other limitations in Board policy.

3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

4. Special Meetings

If less than a quorum is present or if additional business needs to be conducted at the regular time of adjournment, a special meeting may be called. The time, date and place of the special meeting will be specified and appropriate notice given.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.

END OF POLICY

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**Legal Reference(s):**

[ORS Chapter 192](#)

[ORS 338.115\(2\)](#)

[ORS 433.835 - 433.875](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35).

**Cross Reference(s):**

ACA - Americans with Disabilities Act

BDC - Executive Sessions