

**Prairie City
School District 4**

Code: **BDDH-AR**
Adopted: 7/13/92
Readopted: 06/14/06
Orig. Code(s): 1350.1

Public Participation in Board Meetings

1. All regular and special meetings of the Board will be open to the public.
2. The Board does, however, reserve the right to adjourn or recess a meeting at any time to discuss such matters as are properly considered in executive session.
- C. The Board meeting is not a public meeting, but rather a meeting of a public board conducting business in public. In order to assure that persons who wish to appear before the Board may be heard, and at the same time conduct its meetings properly and efficiently, the Board will utilize the following procedures and rules pertaining to public participation at Board meetings:
 - a. Anyone wishing to speak before the Board, either as an individual or as a member of a group on any agenda item, may do so by providing the Board secretary with a completed registration card prior to the Board meeting. This will help the chair provide adequate time for each item;
 - b. Any individual desiring to speak shall give his or her name and the group, if any, that is represented; groups with a common purpose should designate a spokesman for the group.
 - c. The presentation should be brief and concise;
 - d. All agenda items normally originate through the administrator's office; if an individual or group wishes the Board to place a particular issue on a future agenda, they shall contact the administrator, or the Board chair.
 - f. If an individual, or group of individuals, wishes to discuss an item of business which has not been placed on the agenda for that evening, the chairman shall determine whether to allow it based on the urgency of the matter, the reasons why it was not properly placed on the agenda in advance, the number of items on the agenda, or any other factors he/she may deem appropriate;
 - g. Speakers may offer objective criticisms of school operations and programs that are of concern to them; but in public session, the Board cannot hear complaints regarding school personnel or against any person connected with the school system;
 - h. These procedures will be posted on the back of every Board agenda.