

**Prairie City
School District 4**

Code: **CCCA**
Adopted: 10/12/92
Readopted: 06/14/06

Assignment of Administrative Personnel

To implement Board policy, administrative assignment/reassignment shall be subject to the following:

For the purposes of this policy, the term “administrative” shall include all district administrative positions;

Under normal circumstances, administrators shall be allowed a minimum of five years in a position before being considered for reassignment;

Administrators selected for involuntary reassignment shall, if possible, be notified by March 15;

Administrators shall not be reassigned to positions for which they are not qualified, or for which they do not hold appropriate certification;

Administrators may request reassignment. Such requests shall be submitted prior to February 15.

END OF POLICY

Legal Reference(s):

[ORS 332.505](#)

[ORS 342.845](#)