

**Prairie City
School District 4**

Code: **ECA**
Adopted: 11/9/92
Readopted: 06/14/06

Buildings and Grounds Security

Buildings constitute one of the greatest investments of the district and should be protected. Security includes:

1. Minimizing fire or other safety hazards;
2. Reducing the probability of faulty equipment;
3. Keeping records and funds in a safe place;
4. Protection against vandalism and burglary;
5. Controlling keys by the supervisor.

The Board encourages cooperation with local law enforcement and fire authorities and insurance company personnel in planning and carrying out proper security measures to preserve and protect the district's investment in its physical plant.

A key control system shall be established and maintained limiting building access to district personnel thus safeguarding against potential entry by unauthorized persons.

Protective devices designed as safeguards against illegal entry and vandalism shall be installed where appropriate.

Incidents of illegal entry, theft of district property, vandalism or damage to district property from any cause shall be reported by phone to the office of the superintendent and to the appropriate law enforcement agency as soon as discovered. A written report of the incident shall be made within 24 hours of discovery and forwarded to the superintendent's office.

The superintendent is directed to establish regulations as may be needed to provide for security of buildings and grounds.

END OF POLICY

Legal Reference(s):

[ORS 332.172](#)

[OAR 437-002-0020 to -0075](#)